ITAC Meeting Minutes

Thursday, 01/15/15 6:00pm

Location: 2nd Floor Conference Room, Town Hall Annex

Attendance:
David Good, Chair
Adam Glick
Paul Bayer
Kevin Koch
Ruth Lewis

Absent:
Eric Helmuth
Andrew Flanagan

1. Strategic Plan was discussed for the majority of the meeting.

These are key comments discussed regarding this plan, the IT strategic and operational projects are underway. There was a discussion regarding the IT skills training program with personnel and a training outline has been created. A subset of the Department Heads was selected to review the Helpdesk policy document as well as the IT liaison document and the trouble-shooting guide.

2. CTO Updated on the following items: David Good updated attendees regarding the town

network rebuild. The wireless access points have been installed in all Town Buildings, with the exception of Central Fire station and Community Safety. The online payment project update: credit, debit cards and electronic payments are currently in production. The ACH Security encryption issue has been solved. The VOIP draft is under review. The bill printing and mailing production runs of water, excise and real estate are done. Parking notices are under review and small bill printing runs are being documented.. Data center consolidation and AC replacement delayed, rebate forms being resubmitted to NSTAR. Original rebate was too low, project is on hold waiting for additional funding. The discussion has begun regarding school pilot program called BYOD " Bring Your Own Device". The Novus Agenda Meeting Management Software has been adopted by the Selectmen and School Committee is still being tested.

3. Public Participation - None

4. The next meeting is scheduled for February 19,2015.

5.   Meeting adjourned